

## REQUEST TO CANCEL

In accordance with the provisions of La. C.C. Article 3366, the Recorder of Mortgages for Washington Parish Louisiana is hereby requested and directed to cancel the recordation of the following described mortgage or privilege:

- ( ) **Mortgage** granted by \_\_\_\_\_  
In favor of \_\_\_\_\_  
In the sum of \_\_\_\_\_, dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, folio \_\_\_\_\_, Instrument Number \_\_\_\_\_
- ( ) **Judgment** in favor of \_\_\_\_\_  
Against \_\_\_\_\_  
In the sum of \_\_\_\_\_, dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, folio \_\_\_\_\_, Instrument Number \_\_\_\_\_
- ( ) **Other** \_\_\_\_\_  
\_\_\_\_\_, dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

**This Request to Cancel is based on the following:**

**Please check the appropriate box and attach documentation.**

- ( ) Affidavit to Cancel by Title Insurance Officer (LA. R.S. 9:5167.1);
- ( ) **Notary Affidavit** Proving Payment of Lost Paraphed Note (LA. R.S. 9:5167 A.(1));
- ( ) Affidavit of Obligee of Record of Lost Paraphed Obligation (LA. R.S. 9:5168);
- ( ) **Release** of Unparaphed Obligation (LA. R.S. 9:5169 **formerly LA. R.S. 44:106**);
- ( ) **Note**-Original Promissory Note Attached-"Paid" or "Cancelled" (LA. R.S. 9:5170 A(1) **formerly LA. R.S. 44:107 A(1)**);
- ( ) Release by Notarial Act with Paraph (LA. R.S. 9:5170 A(2) **formerly LA. R.S. 44:107 A(2)**);
- ( ) Certificate by Sheriff, Marshall in judicial sale or Court Order (LA. R.S. 9:5171 **formerly LA. R.S. 44:108**);
- ( ) Release by Licensed Financial Institution (LA. R.S. 9:5172 **formerly LA. R.S. 44:109**);
- ( ) Order of Discharge in Bankruptcy (LA. R.S. 9:5175C **formerly LA. R.S. 44:111C**);
- ( ) Affidavit of Title Insurer Directing Partial Cancellation on Mortgage Certificate (LA. R.S. 13:4344.1);
- ( ) Effect of mortgage or privilege has ceased for lack of reinscription. (CC Art. 3367);
- ( ) No suit or motion to revive previously reinscribed judicial mortgage (CC Art. 3368)
- \*Certificate of the Clerk of Court required to be attached;
- ( ) Other: \_\_\_\_\_  
\_\_\_\_\_

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages for Washington Parish, Louisiana and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of La. R.S. 9:5174.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

**REQUEST FOR CANCELLATION OF MORTGAGE OR PRIVILEGE  
AND RELEASE BY LICENSED FINANCIAL INSTITUTION**

(Pursuant to La. R. S. 9:5172, formerly La. R.S. 44:109)

State of \_\_\_\_\_  
Parish/County of \_\_\_\_\_

Before me the undersigned Notary, duly commissioned and qualified in and for the above named Parish and State personally came and appeared:

\_\_\_\_\_  
Licensed financial institution as defined in La. R. S. 9:5172 C, represented herein by its undersigned duly authorized representative, who after being first sworn declared that one of the following statements is true and correct:

- (1) The above named licensed financial institution was the obligee or the authorized agent of the obligee of the obligation secured by below described mortgage or privilege when it the obligation was extinguished and that the said secured obligation has been paid or otherwise satisfied or extinguished:

Or

- (2) The above named licensed financial institution is the obligee or authorized agent of the obligee of the secured obligation and that it releases the mortgage or privilege described below.

The Clerk of Court and Ex-Officio Recorder of Mortgages for Washington Parish, Louisiana is hereby expressly requested, authorized and directed to cancel the recordation of the mortgage or privilege described as follows:

A mortgage or privilege granted by \_\_\_\_\_

In favor of \_\_\_\_\_

Dated \_\_\_\_\_ In the original sum of \_\_\_\_\_

Recorded at MOB \_\_\_\_\_, folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

Legal description is as follows or as described on the Attachment hereto which is made a part hereof: \_\_\_\_\_

\_\_\_\_\_;

- (3) The recorder of mortgages shall not be liable for any damages resulting to any person or entity as a consequence of canceling a mortgage or privilege pursuant to this form.

Appearer, on behalf of the above named licensed financial institution, acknowledges that it is liable to and shall indemnify the Recorder of Mortgages for Washington Parish, Louisiana and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provision of La. R.S. 9:5174.

The above and foregoing sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

ID or Bar Roll Number: \_\_\_\_\_

Commission Expires: \_\_\_\_\_